

City Budget

THE CITY OF MOUNT CARMEL'S BUDGET PROCESS

PREPARE



The Comptroller prepares a proposed budget by working with key administrative staff and department heads to identify funding Priorities.

REVIEW



The commissioners for each department receives the proposed budget and reviews major budget changes with Key department heads and administrative staff.

ADJUST



The Council holds public hearings and considers the public's feedback, adjusting the budget to reflect any final changes.

ADOPT



The Council Adopts the final budget at the Last council meeting in April.

Fiscal Year for the City of Mount Carmel is May 1st to April 30th.

CURRENT BUDGET

- Each Department head and Commissioner over that department prepare draft budgets beginning in February and March for the upcoming fiscal year.
- Meetings between department heads, commissioner for each department and the comptroller occur to review budget requests/needs.
- Budget requests are subjected to internal review and modification and the Administration's budget is compiled for Full Council review.
- Public budget hearings occur in early April in council chambers at City Hall. At this time, citizens may provide the Administration and Council with their comments concerning the budget.
- Each Budget must be passed by ordinance.
- The City Council must pass the budget for the next fiscal year at the last council meeting in April.

CURRENT BUDGET

[Annual Budget Year Ending April 30, 2024](#)

There are currently 43 full-time employees and 75 part-time and seasonal workers. The operating budget for fiscal year 2023, which runs from May 1, 2022 to April 30, 2023, is \$11,970,432

Supporting Documents

Annual Budget 2024 261.83 KB
