

MEETING MINUTES

March 19, 2001

Invocation was given by Rev. Randy Mullinax.

Present on Roll Call: Commissioners Jim Pfeister, Jack Emmons, John Fearheiley and Dick Shoaff.

Also Present: Administrative Assistant Merle Weems, City Attorney Tom Price, Economic Development Manager Bill Maples, Street Superintendent David Easter, Fire Chief Steve Partee, Chief of Police Jim Seaton, Water Superintendent Mark Weirich, City Engineer Dave Dallas, Waste Water Treatment Manager Rob Windes and Airport Manager Ken Wood.

Absent: Mayor George Woodcock, Don Price, Bruce Bottom and Louise Taylor.

MAYOR COMMENTS

Commissioner Jack Emmons called the City of Mt. Carmel Council Meeting to order due to the absence of Mayor George Woodcock. Concerns and prayers for Mayor Woodcock were expressed by all at this time.

Commissioner Emmons gave the financial report at this time.

COMMISSIONER REPORTS

COMMISSIONER JACK EMMONS - FINANCE AND SENIOR CITIZENS

Commissioner Emmons gave the following report.

Commissioner Emmons gave a written report on the General Fund:

Cash Investment balance as of 03/05/01	\$	91,592.00
Receipts:		29,791.00
Expenses:		58,181.00
Cash Investment Balance:		63,202.00

Garbage Fund Account beginning Balance:	\$	7,700.00
Receipts:		13,624.00
Expenses:		17,298.00
Balance:		4,025.00

Water Fund Account beginning Balance:	\$	21,399.00
Receipts:		42,336.00
Expenses:		33,734.00
Balance:		30,002.00
Unpaid:		21,531.00

Sewer Fund Account:	\$	11,679.00
Receipts:		24,046.00
Expenses:		18,092.00
Balance:		17,633.00
Unpaid:		2,635.00

Golf Course Fund:	\$	(133,638.00)
Receipts:		30,849.00
Expenses:		7,020.00
Balance:		(109,809.00)

COMMISSIONER PFEISTER - STREETS, CEMETERIES AND PARKS

Commissioner Pfeister gave the following report. (See attached copy)

COMMISSIONER SHOAFF - FIRE, HEALTH & SAFETY, GARBAGE, CITY HALL AND CIVIL DEFENSE

Commissioner Shoaff stated that Fix-Up-Clean-Up-Week will be held this Spring on April 23 - 27, 2001 on your regularly scheduled pick up date. Commissioner Shoaff asked city residents not to put out large items too far in advance. The Mt. Carmel Fire Department has been on ten (10) fire runs since the last City Council meeting. Commissioner Shoaff took a moment to thank the Mt. Carmel Police Department as well as the Wabash County Ambulance Service and surrounding Fire Departments for their help during the fire at King Buffet.

COMMISSIONER FEARHEILEY - WATER AND SEWER

Commissioner Fearheiley gave the following report. (See attached copy)

ADDITIONAL REPORTS

Fire Chief Partee thanked surrounding communities for their aid during the King Buffet fire and for their assistance during previous occasions throughout the course of the year.

City Attorney Tom Price stated he has received the draft of the new franchise agreement with the cable company. Numerous changes have been made. A meeting will be held in the near future concerning this issue.

Waste Water Treatment Superintendent Rob Windes gave the following report. (See attached copy)

Chief of Police Jim Seaton introduced Ryan Turner as the newest officer for the Mt. Carmel Police Department. Mr. Turner graduated Friday from Belleville, IL and tonight is his first night on active duty.

City Administrator Merle Weems stated that the water tower is moving along quite well and a painting crew is working now and should be done within six weeks with cooperative weather.

BUSINESS MOTIONS

A motion was made by Commissioner Pfeister and seconded by Commissioner Fearheiley to pay all bills bearing the proper signatures.

All present vote Aye. Motion carried. Mayor Woodcock absent.

A motion was made by Commissioner Emmons and seconded by Commissioner Shoaff to approve the minutes from the last City Council meeting dated March 5, 2001.

All present vote Aye. Motion carried. Mayor Woodcock absent.

Meeting was adjourned.



Mayor

ATTEST:

City Clerk

**Public Hearing
Meeting Minutes**

March 19, 2001

Present: Commissioner Richard Shoaff and City Administrator Merle Weems

Meeting was called to order at 5:00 p.m.

No persons were in attendance.

Meeting adjourned at 5:30 p.m.


Merle A. Weems

CITY OF MT. CARMEL
COUNCIL MEETING AGENDA
Monday, March 19, 2001

1. Invocation - Randy Mullinax of the First Baptist Church.

2. Roll Call.

3. Mayor's Report.

4. Commissioner Reports:

Jack Emmons.....Finances & Senior Citizens
James Pfeister.....Streets, Cemetery & Parks
Dick Shoaff.....Fire, Health Safety, City Hall
 Garbage & Civil Defense
John Fearheiley.....Water & Sewer

Other Reports:	Tom Price	Jim Seaton
	Don Price	David Easter
	Steve Partee	Mark Weirich
	Dave Dallas	Bill Maples
	Louise Taylor	Merle Weems
	Rob Windes	Ken Wood

5. Visitors to Address Council.

6. Motion to pay all bills bearing the proper signatures.

7. Motion to accept the Minutes from the last Meeting of the City Council.

8. Adjourned.

CITY OF MT. CARMEL, ILLINOIS
STATEMENT OF RECEIPTS AND EXPENDITURES
FOR THE PERIOD OF MARCH 5, 2001, TO MARCH 19, 2001

	CASH AND INVESTMENT BALANCE 3/5/01	RECEIPTS	EXPENDITURES	CASH AND INVESTMENT BALANCE 3/19/01	ACCOUNTS AND NOTES PAYABLE
GENERAL FUND					
Checking Account	\$91,592.47	\$29,791.64	\$58,181.89	\$63,202.22	
Illinois Funds	\$322,819.84	\$74,844.78	\$0.00	\$397,664.62	
Investment Account	\$287,220.65	\$0.00	\$0.00	\$287,220.65	
2% Foreign Fire Account	\$36,007.20	\$129.40	\$0.00	\$36,136.60	
Cemetery Imp. Account	\$6,519.04	\$0.00	\$0.00	\$6,519.04	
Accounts Payable					\$21,726.20
Note Payable					\$33,226.96
Due From Southgate Ind. Park					\$179,010.42
Due From T.I.F. III					\$75,305.01
Due From T.I.F. IV					\$32,404.70
General Fund Totals	<u>\$744,159.20</u>	<u>\$104,765.82</u>	<u>\$58,181.89</u>	<u>\$790,743.13</u>	
RECREATION FUND					
Checking Account	\$34,736.81	\$514.12	\$1,969.76	\$33,281.17	
Note Payable					\$98,670.40
Accounts Payable					\$474.83
GARBAGE FUND					
Checking Account	\$7,700.29	\$13,624.05	\$17,298.51	\$4,025.83	
Accounts Payable					\$1,992.69
AIRPORT FUND					
Checking Account	(\$23,880.44)	\$140.00	\$1,996.18	(\$25,736.62)	
Accounts Receivable					\$1,945.47
Accounts Payable					\$346.01
Note Payable					\$100,282.78
GOLF COURSE FUND					
Checking Account	(\$133,638.15)	\$30,849.00	\$7,020.18	(\$109,809.33)	
Accounts Payable					\$7,247.44
BANK ACCOUNT TOTAL	<u>\$629,077.71</u>	<u>\$149,892.99</u>	<u>\$86,466.52</u>	<u>\$692,504.18</u>	
CAPITAL IMPROVEMENT FUND					
Checking Account	\$86,517.93	\$4,532.40	\$0.00	\$91,050.33	
Accounts Payable					\$0.00

CIVIL DEFENSE FUND					
Savings Account	\$273.22	\$0.00	\$0.00	\$273.22	
SPECIAL INSURANCE TAX FUND					
Checking Account	\$54,720.47	\$799.50	\$0.00	\$55,519.97	
Accounts Payable					\$0.00
SPECIAL I.M.R.F. TAX FUND					
Checking Account	\$78,089.83	\$5,603.10	\$3,825.44	\$79,867.49	
SPECIAL AUDIT TAX FUND					
Savings Account	\$9,550.07	\$78.39	\$0.00	\$9,628.46	
SPECIAL UNEMPLOYMENT TAX FUND					
Checking Account	\$16,982.05	\$177.62	\$0.00	\$17,159.67	
Accounts Payable					\$0.00
MOTOR FUEL TAX FUND					
Checking Account	\$10,201.06	\$0.00	\$918.62	\$9,282.44	
Illinois Funds	\$309,691.91	\$24,046.36	\$0.00	\$333,738.27	
Investment Account	\$1,933.30	\$2.98	\$0.00	\$1,936.28	
Accounts Payable					\$1,330.87
M.F.T. Fund Totals	<u>\$321,826.27</u>	<u>\$24,049.34</u>	<u>\$918.62</u>	<u>\$344,956.99</u>	
WATER FUND					
Checking Account	\$21,399.75	\$42,336.74	\$33,734.36	\$30,002.13	
Water Depreciation Acct.	\$205,034.81	\$142,692.89	\$198,375.78	\$149,351.92	
Accounts Payable					\$21,531.46
Water Fund Totals	<u>\$226,434.56</u>	<u>\$185,029.63</u>	<u>\$232,110.14</u>	<u>\$179,354.05</u>	
SEWER FUND					
Checking Account	\$11,679.05	\$24,046.55	\$18,092.28	\$17,633.32	
Sewer Depreciation Acct.	\$55,391.14	\$6,447.80	\$0.00	\$61,838.94	
Accounts Payable					\$2,635.35
Sewer Fund Totals	<u>\$67,070.19</u>	<u>\$30,494.35</u>	<u>\$18,092.28</u>	<u>\$79,472.26</u>	
DEBT SERVICE FUND					
Checking Account	\$20.74	\$0.00	\$0.00	\$20.74	
Investment Account	\$3,573.38	\$377.85	\$0.00	\$3,951.23	
Debt Service Fund	<u>\$3,594.12</u>	<u>\$377.85</u>	<u>\$0.00</u>	<u>\$3,971.97</u>	

SOUTHGATE INDUSTRIAL PARK				
Checking Account	\$286.79	\$0.00	\$0.00	\$286.79
Accounts Payable				\$97.20
Due To General Fund				\$179,010.42

REVOLVING LOAN FUND				
Checking Account	\$162,821.76	\$2,900.12	\$0.00	\$165,721.88

GENERAL FUND
SCHEDULE OF RECEIPTS

ACCOUNT TITLE	CURRENT AMOUNT	YTD AMOUNT	BUDGET AMOUNT
Property Taxes	2,218	175,516	\$172,500
Sales Tax	65,302	648,776	810,000
State Income Tax	0	415,447	566,500
Utility Tax	19,963	187,384	180,000
State Use Tax	0	76,893	92,700
Photo-Processing Tax	0	13,148	17,000
Replacement Tax	8,183	86,120	103,000
Foreign Fire Tax	0	4,267	4,500
Rural Fire Tax	0	12,500	12,500
Liquor License	0	21,900	22,500
Other License	75	18,514	15,000
Franchise Tax	524	40,806	51,000
Building Permits	1,669	10,567	17,000
Death Certificates	24	1,616	2,000
Court Fines	4,018	35,152	58,000
Pull Tabs & Jar Games Tax	0	7,259	7,000
Parking Fines	0	163	300
Office Rent	300	7,920	8,500
Community Room Rent	380	4,105	4,500
Parking Lot Rent	0	30	200
M.F.T. Equipment Rental	0	26,000	26,000
Oil Receipts	0	260	1,000
Cemetery Fees	0	3,125	4,000
Reimb. Ambulance Program	0	11,000	26,800
Land Lease	260	3,735	3,000
Interest	1,495	30,117	27,000
Cops Grant	0	12,947	
Donations	0	9,082	1,000
Reimbursements	310	81,151	
Miscellaneous Receipts	45	12,896	6,000
Total General Fund Receipts	\$104,765	\$1,958,397	\$2,239,500

CITY OF MT. CARMEL, ILLINOIS
GOLF COURSE REPORT
FOR THE PERIOD OF MARCH 1 TO MARCH 14, 2001

	CURRENT RECEIPTS	YTD 2001 RECEIPTS	YTD 2000 RECEIPTS	INCREASE (DECREASE)	PERCENT VARIANCE
SEASON TICKETS	\$23,660.00	\$32,350.00	\$43,625.00	-11,275.00	-25.85%
GREEN FEES	1,347.00	1,742.00	4,824.00	-3,082.00	-63.89%
TRAIL FEES	3,220.00	4,620.00	7,840.00	-3,220.00	-41.07%
CARTS	1,122.00	1,252.00	3,082.00	-1,830.00	-59.38%
STORAGE FEES	1,500.00	1,950.00	4,050.00	-2,100.00	-51.85%
TOURNAMENTS	0.00	0.00	0.00	0.00	
TOTAL GOLF COURSE	\$30,849.00	\$41,914.00	\$63,421.00	(\$21,507.00)	-33.91%

Mt. Carmel Wastewater Treatment Facility Update

March 19, 2001

This report covers the last two weeks of operation.

Facility Performance

The Wastewater Treatment Facility performance has been excellent. TSS (Total Suspended Solids) and BOD (Biological Oxygen Demand) removal efficiencies are within acceptable ranges.

We received an odor complaint from Thelma Parker on Wednesday of this week. Normally, when I have spoken to Mrs. Parker she is very friendly, but this time she seemed on edge. She seemed concerned that since "that company" was no longer operating the plant that odors would once again be a problem. I assured her that we were operating the plant in the same manner with the same personnel and that we would investigate the odors. Upon investigation, we noticed that the wind was blowing toward the Parker home, but we could only smell a faint odor from the drying beds. I reported the incident to Merle Weems who called Angie Crum to see if she had noticed any odors. She said that overall the odors had been fine although there were some odors which she felt were from another residence who had put manure on their garden. I later found out that Mr. Parker had suffered a stroke the day before this incident. I feel that this may have contributed to Mrs. Parker "being on edge". I will follow up with Mrs. Parker in the next few days.

Facility/ Lift Station Maintenance

Regular Maintenance duties were performed over the last two weeks. Including grounds maintenance (picking up trash), lift station inspections, greasing of motors and bearings, painting, grit removal, etc. In addition the following repair work was completed:

- Evapar is currently affecting repairs to the backup generator for the facility.
- We have replaced the tires on the facility pickup.
- #9 aerator motor needs repair. The estimated cost of repair is \$2,400. I may elect to not repair this item if it looks as though installation of Fine Air Diffusion is possible this year. Currently we can operate without this aerator if necessary.
- We have replaced all of the line on the life preservers throughout the facility.
- The final clarifier and primary clarifier tanks are being cleaned on a weekly basis.
- The laboratory balance re-certified for the year.
- We continue to paint inside the facility on days when weather is bad.

Personnel/Safety/Training

I attended a meeting at Mt. Carmel Public Utility to discuss the recent power outage. Issues brought forward and discussed were communications, emergency procedures, and ESDA reporting required during a power outage or other emergency situation.

Mark Weirich, Mary Duckett and myself met to discuss safety issues for the Water and Wastewater departments. We agreed to form a committee which could be expanded to other departments in the City to discuss safety issues and training.

We have ordered two new Self Contained Breathing Apparatus for the facility. These will replace our current SCBA's, which have reached the end of their usability. This is equipment necessary for the safe handling of chlorine at the facility.

Rob Windes

Wastewater Plant Superintendent



Rudy L. Witsman, Mayor

Phone (618) 262-4822 • Fax (618) 262-4208
219 Market Street • Mt. Carmel, Illinois 62863

Monday, March 19, 2001

Commissioner John Fearheiley
Mt. Carmel City Council

RE: City Council Report

Water Treatment

1. The self-contained breathing apparatus' located at the water treatment plant was tested as part of our safety program. These SCBA's are used in the event of an emergency involving a chlorine leak or other toxic gases. Our operators continually train in the use of SCBA's and are efficient in their operation and use.
2. Rob Windes has programmed some spreadsheets that will allow our operators to quickly calculate chemical usage and water production. Companies have sold similar programmable software for upwards \$1000.00. We would like to thank Rob for his efforts in helping us with this program.
3. We will be attending the annual meeting of the Illinois Section of the American Water Works Association this week in Springfield. Operators will learn current trends and receive continuing education units for their attendance. Under current IEPA legislation, all certified Illinois Potable Water Operators must maintain 30 hours of continuing education during each of their 3-year renewal periods. Bill Miller, Greg Young and myself currently hold Illinois Class A Water Operator certifications. Mary Duckett is currently working towards her Class D certification.

Water Distribution

1. The 1 million gallon elevated water tower has received an initial coat of paint on the pedestal over the weekend. Crews took advantage of the warm conditions to apply the paint. Conditions required for painting call for temperatures to be at 50 F or higher and calm wind conditions. We will hope for cooperative weather for the next couple of months.
2. The maintenance department has been busy with line locates for the utilities that are being relocated on west ninth street. Currently, the telephone and natural gas lines are being relocated. Public Utility has also started moving some of their overhead wires as well.
3. Crews have also been busy installing new water services for the housing starts in our community. The numbers are up from last year and we are doing our best to keep up.

4. Crews responded to a report of no water at 115 East 2nd. Water service had been shut off by accident. Water service was immediately restored.
5. Crews responded to a water leak call at 832 Sweeney. Repairs were made with no disruption of service.
6. Responded to a water main leak on South Cherry Street by Lincoln Park. Repairs were made with no disruption of service.
7. Repairs were made to a leak on a water main on Perry Street in the Wolf Addition.

Wastewater Collection

1. Crews were called to 1103 West Third St. for a sewer complaint.
2. New tracks were ordered for the sewer camera. These tracks will allow the camera to navigate over debris and rough terrain in the sewer pipes.
3. Rob Windes and I will receive further training on the use of the sewer camera when the camera representative returns later this week.

This concludes my report.

Respectfully,

Mark Weirich
Mt. Carmel Water Dept.

Report #154 March 19, 2001
City of Mt. Carmel, IL
Jim Pfeister, Commissioner
Streets, Parks, Cemeteries, & Levees

Our department personnel are doing regular activities like running the street sweeper, cleaning the boat ramps, cleaning storm sewer intakes, patching pot holes, running the chipper, picking up yard waste bags, operating the yard waste collection facility, performing regular maintenance work on our equipment, and replacing burned out bulbs in traffic signals.

The brush crew is still running behind schedule because they are helping the tree crew clean up. The yard waste collection site on Golden Aces Way is open on its regular winter schedule. When the attendant is on duty, residents can bring any yard waste bagged or loose free of charge.

The tree crew cut another thirteen dead trees on city property throughout the city. This makes a total of 45 for the year. Our tree crew will be cutting a few more this spring, but others will have to wait till next fall.

Here are some other department activities these last two weeks: tearing down the old restrooms at 4th Street Park, tilling and rolling both the baseball and softball fields at the 4th Street Park, replacing broken teeth and protective aprons on the stump grinder, installing side brooms for our street sweeper, painting some of the picnic tables at the city parks, and installing a new alternator on the chipper truck. Lastly, our department hauled brush from the golf course.